



## Fraser Valley Aboriginal Children and Family Services Society

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**Board of Directors**  
#7-7201 Vedder Road  
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October 22, 2021

Dear Society Members,

The Annual General Meeting (AGM) of the Fraser Valley Aboriginal Children and Family Services Society (FVACFSS) will take place via the **onefeather** online platform on Friday, December 10, 2021 at 1:00 PM, PST. The purpose of the meeting is to fulfill the standard AGM requirements of a Society and to elect four Directors to the Board of FVACFSS. The enclosed AGM package includes the following:

### Membership Renewals

The enclosed membership card has been sent to you because you have been identified as an active FVACFSS member, and this AGM package was mailed to the address we have on file for you in our current Membership list.

### Meeting Registration

Members may register for the online AGM by e-mailing us at [agm@xyolhemeylh.bc.ca](mailto:agm@xyolhemeylh.bc.ca) prior to Wednesday, December 1<sup>st</sup>. In your e-mail please include: **your name, membership number (included on your new membership card), mailing address, and e-mail address**. We will reply within 48 hours to confirm that we received your e-mail. On Wednesday, December 8<sup>th</sup> we will e-mail all registered members the login information and password to participate in the online meeting.

If you are a member and do not have an e-mail address, you may phone us at ph: [604-793-3652](tel:604-793-3652) and leave a voice message with your **name, membership number and a phone number**. We will reply within 48 hours to discuss options for how you may attend the online meeting.

### Director Elections

For our last AGM, held in August, we postponed the Board Director Election with the hope that we would be able to have the election via a face to face gathering in December. As you are aware, the challenges of Covid-19 and risks to community members persist as BC is expected to remain in Step 3 of the reopening plan throughout the winter. Therefore, we have decided to proceed with the Director Elections using the **onefeather** online platform that many communities are familiar with. We will be taking extra steps to support registered society members to participate in the online AGM and Director Election process.

The enclosed AGM package includes the following:

1. **AGM Notice** - provides an AGM agenda and additional information about the meeting.
2. **Draft Agenda and Motions** – includes a copy of the draft agenda for the AGM, as well as, a proposed list of motions for your reference during the meeting.
3. **New Membership Card** – this is your validated membership card, with an expiry date of December 31, 2021, for participation in the meeting. Please provide the number on this card when you register for the online AGM.

4. **Voting Card** – please use this voting card to vote for motions at the meeting. We will ask that you hold up your voting card in front of your web camera when a motion is put to a vote by the membership.
5. **Nominations Meeting Notice** - that provides details regarding a Nominations Meeting that will take place on Wednesday, November 17, 2021 from 5:00pm to 7:00pm. It is important to note that all nominations for Board members must be received prior to the **5:00pm** start of the Nominations meeting and approved by the Nominations Committee in order to be included on the ballot of Director Candidates at the AGM. There will **NOT** be an opportunity to put forward nominations during the AGM.
6. **Nomination Form** – that provides information on how to nominate a FVACFSS member for the four Board of Director seats up for election at the AGM. If you wish to propose a nomination please follow the instructions on the form and submit the completed form to Carissa Gray at FVACFSS prior to 3:30pm on Tuesday November 16<sup>th</sup> , or hand deliver it to the Nominations Committee between 3:00pm and 5:00pm on November 17<sup>th</sup> at the venue of the Nominations Meeting. Nominations not received prior to the **5:00pm** start time of the Nominations meeting will not be included in the review of nominees for the AGM election of directors.
7. **Draft AGM Minutes** – from the August 18, 2021 AGM, for your review. During the AGM we will be seeking approval of the draft minutes.
8. **Summary Financial Statements** – includes a copy of the audited financial statements for the fiscal year ending March 31, 2021. We will present the financial statements and the Auditor's report at the AGM.
9. **FVACFSS Annual Report** - describes our priority initiatives and accomplishments for the year. It also includes a description of programs, messages from the Board and Management Team.

If you have general questions about the AGM process or documents in this package, please contact us by phone at ph: **604-793-3652**, or e-mail [agm@xyolhemeylh.bc.ca](mailto:agm@xyolhemeylh.bc.ca) and leave us a message with your contact information, so we can reply.

The FVACFSS Board of Directors thanks you for your patience and understanding during these challenging times, and we hope to get back to business as usual in the near future.

Sincerely,



**Marion Mussell**  
FVACFSS Board President

See Attachments