Smartballot Electronic Voting Process – Step by Step Guide for Voters

STEP 1:   Before the day of the gathering you will need a personal email address to vote online.

If your organization does not have your email, please visit your organizations landing page at Smartballot page **https://www.smartballot.ca/organizations/huuayaht** to register with Smartballot and populate your profile where it says "Click here".

Before the gathering date update your contact information and enter your personal email address – double check your email address to make sure it is correct.

STEP 2:   On the day of the gathering watch your email. You will be sent an email with a confirmation link – click the verification link to confirm and activate your eligibility to vote electronically. (If you do not see the email within 5 minutes – check your junk email folder).

When the voting event starts, you will be sent an email which will have your PIN (unique personal identification number) embedded in it and a secure link to the voting event - along with some instructions.

- Click the link in the email to Vote!

Read the instruction pages – click Next when ready to proceed

- Confirm that you want to vote electronically – check the box!

STEP 3:   On the day of the gathering follow the voting instructions and make your Vote!

Confirm your Vote.

Share your voting experience and encourage other Members to vote.

If you have trouble, email support@smartballot.ca for assistance

** THE WHOLE PROCESS WILL TAKE 2-3 MINUTES TO COMPLETE YOUR ELECTRONIC VOTING PROCESS **